















Parent Partnership













We believe that parents and team need to work together in a close partnership in order for children to receive the quality of care and early learning to meet their individual needs. We encourage and welcome parents as partners and support a two-way sharing of information that helps establish a trust and understanding. We are committed to supporting parents in an open and sensitive manner to be an integral part of the day to day running of the nursery.

We commit to:

-  Recognise and support parents as their child's first and most important educators and to welcome them into the life of the nursery.
-  Generate confidence and encourage parents to trust their own instincts and judgement regarding their own child.
-  Welcome all parents into the nursery at any time.
-  Welcome nursing mothers. The nursery will make available a private area, comfy chair and water whenever needed.
-  Ensure that all parents are aware of the nursery's policies and procedures. A parent handbook is given out to parents in their welcome email.
-  During a child's settling in sessions the child's key person will discuss and go through a checklist of information regarding the nurseries policies and procedures, known as "Information to Parents" and this is signed and dated by both the member of management team and the parent or parents.
-  Maintain regular contact with parents to help build a secure and beneficial working relationship for their children.
-  We have a parent notice board located in the entrance hall.
-  We have an annual calendar of dates which we share with parents, including nursery closures and celebrations.
-  Create opportunities for parents to talk to other adults in a secure and supportive environment through such activities like community fun days, parent's evenings and learning together days.
-  Inform parents about the range and type of activities and experiences provided for children, the daily routines of the setting, the types of food and drinks provided for children and events through monthly distributed newsletters, the nursery website, social media and Parent Zone.
-  Operate a key person system to enable parents to establish a close working relationship with a named practitioner and to support two-way information sharing about each child's individual needs both in nursery and at home. Parents are given the name of the key person



of their child and their role when the child starts. Alongside this, each child is provided a buddy who is their second key person in the absence of the key person.

-  Inform parents on a regular basis about their child's progress and involve them in shared record keeping. Parent's evenings will be held in December and July. The nursery will consult with parents about the times of meeting to avoid excluding anyone.
-  Actively encourage parents to contribute to children's learning through sharing observations, interests and experiences from home. This may be verbally, sharing photographs or in written form.
-  Agree the best communication method with parents e.g. email, face to face, telephone and share information about the child's day for example, food eaten, and sleep times on Parent Zone.
-  Consider and discuss all suggestions from parents concerning the care and early learning of their child.
-  Provide opportunities for all parents to contribute their own skills knowledge and interests to the activities of the nursery through different events.
-  Inform all parents of the systems for registering queries, compliments, complaints or suggestions and to check that these systems are understood by parents.
-  Make sure all parents have access to the complaints procedure.
-  Share information about Early Years Foundation Stage, the Minis Journey Curriculum, how parents can further support learning at home and where they can access further information.
-  Provide a written contract between the parents and the nursery regarding conditions of acceptance and arrangements for payments.
-  Respect the families religious and cultural backgrounds and beliefs and accommodate any special requirements wherever possible and practical to do so.
-  Inform the parent's how the nursery supports children with special educational needs and disabilities.
-  Find out the needs and expectations of parents. We will do this through regular feedback via questionnaires and surveys. We will evaluate any responses and use these to improve practice.

This policy was updated:	Signed on behalf of the nursery:	Date for Review:
August 2024	Julie Coackley Childcare Director	2025